

Agenda of the County of Lewis Industrial Development Agency

ANNUAL MEETING

June 4, 2026 | 8:30 – 9:00am

Outdoor Services Building

Lowville, New York

Mission Statement

The mission of the County of Lewis IDA is to stabilize, strengthen, and grow communities through strategic community partnerships, innovative incentive programs, responsible leverage of our financial resources, and thoughtful policy development to advance economic growth and ensure a brighter and more inclusive future for all.

Call to Order 8:30

Review updated [Bylaws](#)

Approve Governance Committee Readoption of Policies

- Video Conferencing Policy
- LCIDA Key Work of the IDA
- Defense & Indemnification Policy
- PILOT Notification Policy

Approve Governance Committee Policy Recommendations

- LCIDA Organizational Chart
- Procurement Policy
- LCIDA Fee Schedule - to adopt once UTEP revisions are complete
- Small Business Loan Collection and Rating Policy
- Property Disposal Policy
- Investment Policy

Approve Updated Property Listings

- Property Listing Sheet

Current Officers

- Chairperson (Current: Joe Lawrence)
- Vice-Chairperson (Current: Gagan Singh)
- Treasurer (Current: Jessica Moser)
- Secretary (Current: Darlene Rowsam)

Appointment of Officers

Current Committees & Committee Chairs

- Governance Committee
 - o Herb Frost (Chair)
 - o Darlene Rowsam
 - o Jessica Moser
- Finance & Audit Committee
 - o Gagan Singh (Chair)
 - o Jerry Haenlin
 - o Joe Lawrence

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- Projects Committee
 - Darlene Rowsam (Chair)

Appointment of Committees & Committee Chairs

Approve Authorized Check Signers

- Contracted Officer, Chair, Vice Chair

Next Annual Meeting:

- June 3, 2027



County of Lewis IDA
Regular Board Meeting **Agenda**
June 4, 2026 | 8:30am – 10:00am
Outdoor Services Building | Lowville, NY

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|-------|--|---------|
| I. | Call to Order | 9:00am |
| II. | Privilege of the Floor | |
| III. | Minutes - May 2026 | |
| IV. | Financial Reports – April 2026 | |
| V. | Items for Discussion | 9:15am |
| | a. AMF Building Phase I Funding | |
| | b. Governance Committee UTEP Revisions Ongoing | |
| | c. Finance Committee CD Disbursement Approved | |
| | d. Lomeo Property Potential | |
| | e. Property and Site Committee Updates | |
| VI. | Items for Approval | 9:45am |
| | a. AMF Phase I Funding | |
| | b. Appointment of Contracting Officer | |
| VII. | Correspondence | |
| VIII. | Executive Session | |
| IX. | Adjournment | 10:00am |

Next Meeting:

LCIDA Regular Board Meeting – July 2nd, 2026 – Outdoor Services Building, Lowville, NY Conf.
Room