



County of Lewis IDA
Regular Board Meeting **Minutes**

May 7, 2026 | 8:30am – 9:45am

LC Recreation, Forestry and Parks Dept.
7356 East Rd. | Lowville, NY

Mission: The mission of the County of Lewis IDA is to stabilize, strengthen and grow communities through strategic community partnerships, innovative incentive programs, responsible leverage of our financial resources and thoughtful policy development to advance economic growth and a brighter and more inclusive future for all.

Board Members in attendance: Joe Lawrence, Gagan Singh, Jessica Moser, Herb Frost, Gerald Hanlin, Darlene Rowsam, Mark O'Connor

I. Call to Order 8:37am – Introductions - roundtable for new staff and board members

II. Privilege of the Floor - none

III. Minutes

a. [Approval of April 2, 2026, Board Meeting Minutes](#)

a. Motion to approve by Gerald, seconded by Gagan

IV. [Financial Reports](#)

a. **Motion to approve by Gerald, Seconded by Herb**

V. Items for Approval

A. Community Bank to join to discuss MM/NY Class Conversion

1. Board agreed to allocate a 50% distribution from NY Class to the new CBNA MM and review after 90 days to compare earnings.

Motion made by Herb, seconded by Gerald

B. \$1M CD & \$500k CD - will renew before the next board meeting. Permission to hold in MM or NY Class account for liquidity. Will get updated rates and confirm best route with Finance Committee before renewal dates.

1. Allocate the money to the more favorable option as a CD or transfer to NY Class or MM if over 1% interest differential. 3-month renewal term on the CD max, to be split 50/50 to NY Class/MM. Motion made by Gagan, seconded by Gerald



County of Lewis IDA
Regular Board Meeting **Minutes**

May 7, 2026 | 8:30am – 9:45am

LC Recreation, Forestry and Parks Dept.
7356 East Rd. | Lowville, NY

C. We need a board member to serve as an assistant to NY Class money transfers.

1. Motion was made to have Jess Moser added as an individual with authorization to approve NY Class transfers. Motion by Gagan, seconded by Joe

VI. [Executive Director's Report](#)

a. [New Board Member - Mark O'Connor](#)

b. New Staff - Programs & Partnerships Director, Micah Roes

c. Property and Site Development

1. Roxanne Turck, Director of Development, joined remotely to provide updates and timeline.

d. [Events Sponsorship Packet](#)

1. Naturally Lewis conference scheduled for June 10th, 2026. All board members encouraged to attend.

VII. Correspondence

VIII. Items for Discussion

a. Naturally Lewis Building/DRI

i. BCA will preview the building on 5/26

b. PILOT/HCA and UTEP

a. Governance Committee scheduled to meet on 5/18 to discuss changes to UTEP

c. Upcoming Audit

a. Finance Committee will be asked to meet should the audit require

d. Trinity Ave Lot/AMF Building Development

a. Potential purchase of vacant lot to tie into Second Place property



County of Lewis IDA
Regular Board Meeting **Minutes**

May 7, 2026 | 8:30am – 9:45am

LC Recreation, Forestry and Parks Dept.

7356 East Rd. | Lowville, NY

IX. Motion to enter executive session made by Herb Frost to discuss staffing issues, seconded by Joe Lawrence. Motion to leave executive session was made by Joe Lawrence, seconded by Gerry Hanlin.

X. No actions will be taken

XI. Motion Made to adjourn at 10:15am by Joe Lawrence, Seconded by Herb Frost

XII. Adjournment 10:15am

Next Meeting: LCIDA Regular Board Meeting June 4, 2026, Lewis County Recreation, Forestry and Parks Dept. 7356 East Road, Lowville, Ny 13367